



Casa De Rosa LLC



Direct Care provider In Home Support Services

Mission Statement:

The mission of Casa De Rosa LLC is to enrich the quality of life for individuals with developmental disabilities. We are committed to excellence with innovative services promoting dignity, personal growth, self-respect, independence, and family support.

Job Description:

In Home Support- Direct Support Professionals provide one on one services to members. These services include attendance care, habilitation, home keeping, and respite services. This position is flexible in hours and can include early mornings, evenings, and weekends.

Duties and Responsibilities:

- Adhere to scheduled work hours including reliable attendance and punctuality.
- Provide personal care (i.e. bathing/showering, grooming, meal preparation, hygiene, dressing, feeding, toileting, assisting with therapies, medication administration or reminders, accident prevention, etc.) per needs of the consumer and consumer's Plan of Care.
- Provide household management (i.e. basic nutrition, menu planning, meal preparation, shopping, housekeeping & laundry) per needs of the consumer and consumer's Plan of Care.
- Adhere to consumer's Behavior Treatment Plan, if applicable.
- Lift and transfer consumers as needed utilizing safe and approved techniques.
- Provide activities and services to meet the social, emotional, and physical needs of consumers during respite services.
- Meet all basic training and certification requirements within required timelines.
- Document consumer incidents, illnesses, injuries or issues within 24 hours and submit documentation to Casa De Rosa supervisors.
- Document duties performed.
- Submit timesheets as needed per administrative policies.
- Comply with mandatory reporting of abuse, neglect, or exploitation of consumers—either witnessed or suspected.
- Attend meetings as necessary (staff meetings, ISP meetings, Med Reviews, others as requested by Supervisor).
- Ability to work without direct supervision.
- Maintain effective communication, including returning phone calls, emails and other communications from the agency in a timely manner.
- Retain a positive relationship with the agency, supervisors, and consumers.
- Represent the agency in a professional manner.
- Adhere to Casa De Rosa Policies.
- Maintain consumer and agency confidentiality at all times.



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Qualifications:

- Be at least 18 years old
- High School Graduate
- Provide three professional references
- Reliable transportation (This is a must)
- AZ driver license, car registration, and car insurance
- Successful completion of agency required training
- Ability to lift a minimum of 50 pounds

Certificates, Licenses, and Registrations

- Current Article 9 certification
- Current CPR (Infant, child, and Adult) certification
- Current First Aid certification
- Current Prevention and Support certification
- Current Abuse, neglect and Exploitation training
- Current Positive behavioral support
- Current DCW Level 1 and 2
- Valid Level one Fingerprint Clearance Card
- Obtain registration as public notary

Desirable Skills:

- Customer service
- Communication
- Care Giving